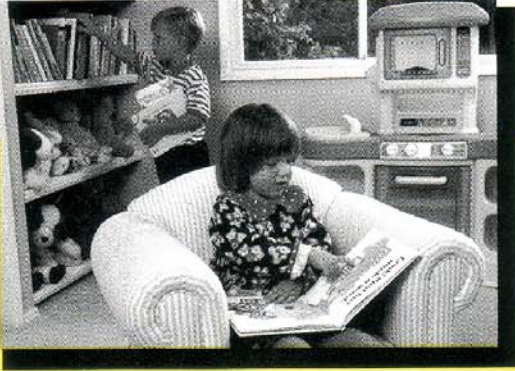


CHILD CARE FACILITY FACT SHEET



DEFINITION OF CHILD CARE FACILITY

Any child care center or child care arrangement that provides child care for more than five children, unrelated to the operator and that receives a payment, fee, or grant for any of the children receiving care, wherever operated, and whether or not operated for profit. (*Section 402.302 (2), Florida Statutes*)

LICENSURE OF CHILD CARE FACILITIES

Every child care facility in the state, unless statutorily exempt, shall have a license which shall be renewed annually. (*s. 402.308(1), F.S.*)

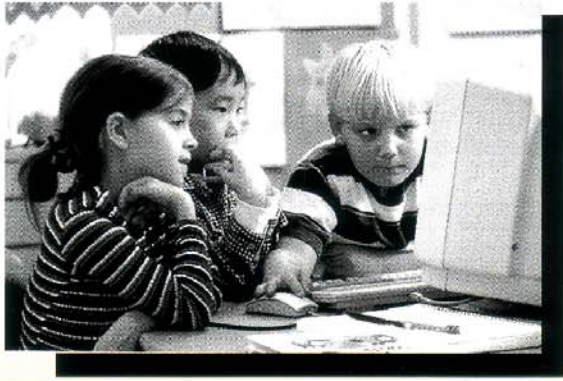
CHILD CARE PERSONNEL REQUIREMENTS

Operator/Director Requirements

- ✓ Good moral character based upon screening.
- ✓ Must be at least 21 years of age.
- ✓ Must complete the department's 40-hour Introductory Child Care training.
- ✓ Must complete 8-hour annual in-service training.
- ✓ Must complete specialized training in serving children with disabilities within 5 years after employment.
- ✓ Must hold a director credential by January 1, 2004.

Employee Requirements

- ✓ Good moral character based upon screening.
- ✓ Must be at least 16 years of age to be left unsupervised.
- ✓ Must complete the department's 40-hour Introductory Child Care training.
- ✓ Must complete 8-hour annual in-service training.
- ✓ At least one staff member with a valid certificate of course completion in first aid training and infant/child CPR must be present at all times both on-site and on field trips.



CAPACITY REQUIREMENTS

- ✓ Indoor Square Footage—35 sq. ft. per child (20 sq. ft. if child care facility was licensed by October 1, 1992 and has continued to be licensed).
- ✓ Outdoor Square Footage—45 sq. ft. per child outdoor play area (Outdoor play area shall be calculated for a minimum of $\frac{1}{3}$ the licensed capacity, exemptions for children under 1 year of age).
- ✓ Number of toilet & hand sink facilities.

STAFF-TO-CHILD RATIOS

- ✓ 1:4 Infants
- ✓ 1:6 One year old
- ✓ 1:11 Two year old
- ✓ 1:15 Three year old
- ✓ 1:20 Four year old
- ✓ 1:25 Five and older

Additional requirements for child care facilities include, but are not limited to, the following:

- ✓ Minimum Staff Credentials
- ✓ Physical Facilities
- ✓ Sanitation and Safety
- ✓ Nutritional Practices
- ✓ Admissions and Record Keeping
- ✓ Transportation Safety
- ✓ Access
- ✓ Child Discipline
- ✓ Plan of Activities
- ✓ Urban Child Care Facilities
- ✓ Transition Periods
- ✓ Evening and Weekend Child Care
- ✓ Enforcement

NOTE: Statutory authority to regulate child care facilities may be found in s. 402.305, Florida Statutes, and Chapter 65C-22, Florida Administrative Code.

Information provided by:
Child Care Program Office
1317 Winewood Blvd., Bldg. 6, Floor 3
Tallahassee, FL 32399-0700
(850) 488-4900

Please contact your local child care office for assistance.